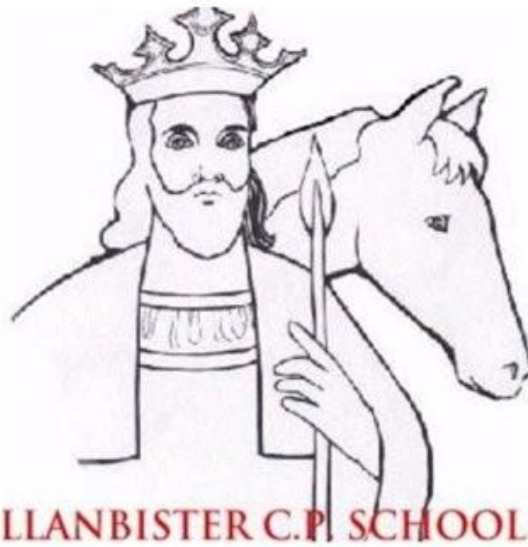


LLANBISTER C.P. SCHOOL



Where learning experiences last a lifetime

GOVERNORS'

ANNUAL REPORT TO PARENTS

School year September 2020- September 2021

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1. Date and Time of Annual Parents' Meeting

Statutory guidance no longer requires the Governing Body to hold a meeting to discuss this report with parents unless 10% of parents request in writing that they want a meeting. Should sufficient requests be made by Friday 27th May a meeting will be arranged. The purpose of the meeting will be for the Chair of the Governors supported by the Governing Body to present a report for 2020/21 including the discharge by the Governing Body, the Headteacher and the local authority of their functions in relation to the school and will respond to questions from parents. No new resolutions were passed last year to action in this current year.

Agenda should meeting be held:

1. Present & Apologies
2. Chair to deliver report
3. Questions on the report to Governors from Parents

2. Chairperson and Clerk to the Governing Body 20/21

Chairpersons: Ms Emma Howells (to October 2020) and Mrs Joni Hughes (October 2020-October 2021.)

Clerk Ms Beth Groves and Ms Zoe Burgess

3. Governing Body 20/21

Governors are appointed for a term of 4 years. The Headteacher remains a governor whilst in post.

LA Representatives:

Cllr Rachel Powell (appointed July 2017)

Mrs Janet Thomas (appointed July 2017, resigned October 2020)

Derek Johnston (appointed October 2020)

Parent Governors:

Mr Derek Riekstins-Morgan (re-appointed Jan 2019, resigned October 2020)

Ms K Bowen (appointed November 2019)

Mrs Katherine Wenyon (appointed October 2017, resigned July 2021)

Ms Rebekah Meredith (appointed December 2020)

Teacher Governor:

Miss Kay Hughes (re-appointed March 2019)

Minor Authority Representative appointed by Llanbadarn Fynydd Community Council:

Mr Alan Watson (appointed Sept 2018)

Community Governors Co-opted by Governing Body
Mrs Emma Howells (re-appointed November 2019)
Mrs Joni Hughes (appointed November 2017)

Headteacher
Mr M Hulin-Taylor (appointed September 2018)

Staff Governor
Ms Sarah Hammond (appointed May 2021)

4. Election of Governors

No elections were held during the year as all nominations were unopposed.

5. Travelling and Subsistence Payments to Members of the Governing Body

No claims for reimbursement were received or payments made to members of the Governing Body during the school year 2020/21.

6. Financial Statements

The financial statements for 2020/21 are attached as Appendix 1.

7. Action as a result of any resolutions passed at the last meeting

No new resolutions were passed last year to action in this current year.

8. Summary of changes to the school prospectus since publication.

The school prospectus has been updated in line with statutory requirements with regard to accommodation, staffing, calendar of dates, school routines, school results and targets as a result of self analysis of current practices.

9. Term Dates and Session Times 2020/2021

School Hours:

Foundation Phase 09.15-12.00 and 13.15-15.30

Juniors: 09.15-12.30 and 13.30-15.30

All Children have a morning break of 15 minutes from 10:30 till 10:45 am.

Term Dates:

Autumn Term: 3rd September – 18th December

Non Pupil Days: 1st & 2nd September & 21st & 22nd December

Half Term: 19th October – 30th October

Spring Term: 5th January – 25th March

Non Pupil Day:	4 th January
Half Term:	15 th February – 19 th February
Summer Term:	13 th April – 17 th July
Non Pupil day:	12 th April
Half Term:	31 st May – 4 th June
May Day Holiday:	Monday 3 rd May.

10. Links with the Community

The school has continued to maintain its good links with the community, despite the impact of Covid 19 which prevented many face to face events taking place. These include:

- Environmental agencies, industries and local projects. Eco Schools are well supported. The school continues to raise funds for charitable organisations with fundraising days for Red Nose Day, Save the Children, Children In Need, NSPCC, Genes for Jeans, Bracken Trust, British heart Foundation, Water Aid and Wales Air Ambulance. The school has a pattern of charities and fundraising events that the children regularly support.
- Visits from the local police, fire safety officer, road safety, health authority including the school nurse are frequently made to the school. The Police Liaison Officer comes into school and helps deliver pertinent topics such as substance misuse and stranger danger. The community police officer links with the school to support whenever appropriate.
- Parents and friends of the school have continued to support the school through many fundraising schemes especially the Rags to riches, charity shop rental, community park engagement, these activities have continued to raise much welcomed funds to enable the teachers to buy further resources.

11. Gifts/Grants made to the school

During the school year the school received gifts/grants from:

- The fundraisers who have donated over £2000 for books, transport, swimming, visits and in-school experiences.
- The Laura Ashley music grant
- The RES windfarm grant which comes to the school via the fundraisers

12. Curriculum Statement and Organisation

National Curriculum, LEA Curriculum Statements and the School Curriculum

The following statements summarise what is required nationally; the role of the LA and how in turn the school meets its obligations with regard to the curriculum.

National Curriculum Wales

At Llanbister School, the National Curriculum Wales and Foundation Phase Curriculum is implemented in-line with the 2008 National Curriculum and the Numeracy and Literacy Framework. The National Curriculum is administered to provide children with an opportunity to

- Learn key skills – developing literacy, numeracy, independent learning, thinking, problem solving and ICT skills across the curriculum.
- Study other subjects which provide a sound foundation for their future
- Receive a balanced and rounded education

The National Curriculum is divided into four key stages. The Foundation Phase and Key Stage 2 are followed during the primary school years and Key Stages 3 and 4 during the secondary school years. The Foundation Phase targets pupils up to the age of 7. Key Stage 2 targets pupils from the age of 7 to 11.

At the end of each Phase/Stage, your child will be measured against the standards set out in the National Curriculum and Foundation Phase. Each subject has its own set of challenging targets to suit all ages and abilities. The school has documents, which set out the National Curriculum and Foundation Phase requirements and the local syllabus for Religious Education supported by the values for life programme. The school decides its own schemes of work taking account of these requirements and organises its own timetables.

Foundation Phase - The Foundation Phase has been developed to cover the 4-7 (yrs) curriculum. There are seven areas of learning in the Foundation Phase. These areas are Personal and Social Development, Well-being and Cultural Diversity; Language, literacy and communication skills (in English); Mathematical development; Creative development; Physical development; Knowledge and understanding of the World; and Welsh language development. 3 areas are treated as core areas. (PSD, Language (English) and Mathematical Development). The core areas of the Foundation Phase must be reported to Parents, the Local Authority & the Welsh Government at the end of Year 2. Each area is measured in outcomes. Outcome 1 is the easiest to achieve. The expected outcome by the end of Year 2 in each area is Outcome 5.

KS2 - In the core subjects, (Maths, English and Science) and foundation subjects (Geography, History, Technology, Art, Welsh, PE, Music, and ICT (Information and Communication Technology)), each attainment target covers mainly 5 levels at the primary stage. The level your child has reached can be used as a measure against N.C. standards. Level 1 is the easiest rising to Level 5 which challenges a typical 11-year-old. The average pupil is expected to achieve Level 4 at the end of Key Stage 2.

The school is preparing for the new curriculums introduction based on the successful futures document by professor Graham Donaldson CB. This is skills based and features the four purposes of developing:

- I. Ambitious, capable learners who are ready to learn.
- II. Ethical and informed citizens ready to be citizens of Wales and the world.
- III. Enterprising and creative contributors ready to play a part in life and work.
- IV. Healthy and confident individuals ready to lead fulfilling lives as valued members of society.

These purposes support the six areas of learning in the report.

1. Expressive arts,
2. Health and Wellbeing
3. Humanities,
4. Languages, literacy and Communication,
5. Mathematics and Numeracy,
6. Science and Technology.

In Llanbister we support these six areas with an additional focus on literacy and numeracy development, the DCF (digital competency framework). We are actively developing our planning to be focused on the new curriculum and to reflect a greater input by the children in deciding upon what they want to learn and find out about. This is done whilst maintaining a focus on their expected outcomes over the course of the year. The Welsh Government working with pioneer schools has put together documents to trial the new curriculum and prepare for its implementation in September 2022.

Assessment & Reporting

The school carries out its own end of Key Stage assessments and the results of these are produced as Teacher Assessments of the pupils' performance in the National Curriculum core subjects. These are reported to Parents, the LA and WG at the end of Year 2 and Year 6. As well as end of Key Stage assessments, the following assessments are made on all children in Wales:

Reception- Base line assessments

Yr 2- End of FP assessments

Yr 4- Cognitive Assessment Tests (CATs)

Yr 6 – End of Key Stage 2 assessments

Yrs 2, 3, 4, 5 & 6 - National Literacy and Numeracy tests

We also use published tests on an annual basis to test children from Year 1 to Year 6 in reading, maths, spelling and non-verbal reasoning. Teachers also carry out their own everyday assessments of children in their class to inform their next steps in teaching and learning. (Aol - assessment of learning). Please note that due to the National lockdown and prolonged period out of school for many learners the requirement to test and report test results in 2020 was suspended. Pupils going to high school had teacher assessments and there were transition discussions between staff. The high school worked hard to provide 2 transition days for the new pupils.

LA Curriculum Statement

In accordance with the Education (Schools) Act 1992, parents should be made aware of the existence of a LA curriculum statement and how to gain access to it. Should parents wish to see this document they can contact Powys LA to request one on 01597 826000 and ask to be put through to the Education Dept.

The School Curriculum

At Llanbister we aim to provide an environment in which the children can feel secure and happy, and which stimulates their development intellectually, socially and through moral skills and awareness. Each child is individual and their development must be looked at as a whole. A broad and balanced curriculum is planned to ensure that all pupils including those with special needs as well as the most able are progressively challenged by the activities provided. "What" the children learn is important but equally important is "How" they learn and therefore, through all of our teaching, we place great emphasis on key skills. In line with the National Curriculum the school provides a broad education in:

Key Stage 2

Core Subjects: Maths, English and Science

Foundation Subjects: Geography, History, Technology, Art, Welsh, PE, Music, and ICT (Information and Communication Technology).

Foundation Phase:

Core Subjects: Maths, English and PSD

Areas of Learning: Language, Literacy and Communication including Welsh Language Development; Mathematical Development; Knowledge and Understanding of the World; Personal and Social Development; Creative Development and Physical Development. However, throughout the School the teachers plan to deliver these subjects through a topic approach where appropriate supporting the principles of the New Curriculum.

RE is taught throughout the school but this is not part of the National Curriculum. RE is planned taking into account the Powys Agreed Syllabus.

In the Foundation Phase department,(Reception, Yr 1 and Yr 2), the curriculum planned is based on the Powys Early Years scheme of work to meet with the requirement of the Foundation Phase. The curriculum is divided into six learning areas: Language, Literacy and Communication including Welsh Language Development; Mathematical Development; Knowledge and Understanding of the World; Personal and Social Development; Creative Development and Physical Development. The curriculum taught is through a themed cross curricular project.

In Key Stage 2 (Years 3 - 6) there is a subject based approach within a theme. Details of the current topic for the class are sent to parents at the beginning of each school term. Within each class, children are taught as a whole class, as a group or on an individual basis. Children may be grouped according to their ability or other specific needs so that they have the opportunity of reaching their full potential. Through

various types of assessment children's needs are identified and catered for accordingly. (See ALN)

Teaching Time

The hours spent on teaching at Llanbister during a normal school week, including Religious Education, but excluding the daily act of Collective Worship, registration and breaks are as follows:

KS1 – 22.25 hours

KS2 – 23.5 hours

During the school year 2020/21 there were two classes in the school:

Class 1 - Reception, Yr 1 and Yr 2

Class 2 – Year 3 and 4

Class 2 – Year 5 and Year 6.

13. The language category of the school

The predominant language of the school is English with all lessons being taught through the medium of English. Incidental Welsh is accommodated throughout the day in various situations. e.g instructions in lessons, registration and lunch register, assemblies, playtimes etc.

14. The Use of Welsh Language throughout the school

Although the curriculum is taught through the medium of English, staff where appropriate, use incidental Welsh to support the development of bilingualism. Added to this all children receive dedicated Welsh language learning on a weekly basis. This amounts to one hour weekly in the Foundation Phase and one and a half hours weekly at KS2. A scheme of work has been developed by the Athrawon Bro service to assist the teachers in the delivery and progression of the teaching of Welsh. A peripatetic Welsh teacher visits the school one afternoon fortnightly to assist and support the staff. Foundation Phase teaching is supported through the use of Tric-a Clic resources and is having a positive impact on the delivery and use of Welsh across the school. At the end of the academic year the School was awarded the Bronze award for Welsh which recognised the impact that the Welsh language and curriculum Cymraeg was having on the school. The Criw Cymraeg were instrumental in their work towards this award.

15. Toilet Facilities at the School

The school has separate toilets for boys and girls with added cloakroom space. Adult and disabled toilets are accessed in the community hall where there are separate male and female toilets for adults as well as a disabled toilet facility. The school has an adequate number of toilets for the number on roll.

16. School Policies

The staff and governors constantly work as a team reviewing and updating the school's policies. The review and updating of all policies, both curricular and non-curricular is recorded in the School Development Plan. The school has a complete and comprehensive set of curriculum and non-curriculum policies available as actual working documents, which are familiar to both staff and governors. Annually new policies are added and updated or reviewed to meet our legal obligations and as we see fit to improve the running of the school. Policies for review are identified annually in the School Development Plan as listed below and are available for all parents on request. Several of these are now also published on the school website.

Policy Reviews

2020-2021
Statutory
Additional Learning Needs Policy
Charging Policy
Child Protection Policy
Complaints Procedure
Curriculum
Data Protection
Disciplinary Procedures – (Headteachers)
Disciplinary Procedures – (Teachers)
Disciplinary Procedures – (Non-Teaching Staff)
Equality Plan
Freedom of information Publication scheme
Governors' Allowances (Paying Governors' Expenses)
Grievance Procedure – Teaching Staff
Grievance Procedure – Non-Teaching Staff
Healthcare Needs
Instrument of Government
Non-statutory
Sustainable Development
Policy on Intervention/ Use of Physical Force
Inclement Weather
Lettings
E-Safety
Absence Management
Fairness and Dignity at Work
Supporting Working Parents
Recruitment and Selection
Social Networking
Flexible Working
Redundancy and Redeployment
Early Retirement
Rarely Cover Policy and Guidance

17. Implement and Review School Strategies

In November 2019 Llanbister CP School had a successful full Estyn inspection where each of the five areas were judged to be good by the inspection team. The following priorities for improvement were adopted during the school year 2019/20 were drawn up as a result of the ESTYN inspection and audits of the school. Progress is being made against these and they continue now to be a focus of the new SDP alongside targeted areas to drive the school forward.

18 Additional Learning Needs 2020/21

The Co-ordinator for Additional Learning Needs during the period was Mrs S Protheroe for 1 day per week. Mrs Protheroe finished her role at the school in October 2021 and the school is making provisions for Miss Abi Powell to attend training to fulfil this job role.

In 2020/21, 10 children were entered on the ALN Register at some point through the year. A number of these children were provided for on *Priority Concern* stage of the Government's Code of Practice for Special Needs, where the problems the child is experiencing are considered minor or temporary, or there is a hindering factor, medical, physical, dyslexia or other to take into account in planning the child's work in class. These are addressed by the class teacher and Learning Support Assistants in the classroom, with some advice from the ALNCO. The needs catered for were: Speech and Language, Behavioural, Delay in learning or a need for a markedly different approach to the acquisition of literacy or/and numeracy. Children at Concern stage have their progress monitored and discussed by class teachers and special care is taken that information is passed on to the next class teacher when they move on.

Children at the next stage *School Action*, received help from Learning Support Assistants within the classroom or from withdrawal time with the LSA. The school continued to monitor children who needed consistent input, particularly in reading, but also in maths, so that they maintained progress.

The ALNCO and class teacher, with parental involvement, together planned and delivered Individual Educational Plans to children at Action stage and above, where the issue was learning and progress was targeted. The School's allocated budget for Additional needs was £6585 which was spent entirely on support staffing. Extra funds from the school budget were also used to fund learning resources in the classroom.

19. National Curriculum Statutory Assessment Results for Foundation Phase & KS2.

There are no reported results in the year 2020-21 due to schools being in lockdown during the Covid19 pandemic.

20. National (All Wales) Comparative Information based on NC Statutory Assessment Results for Foundation Phase & KS2.

There are no reported results in the year 2020-21 due to schools being in lockdown during the Covid19 pandemic.

21. Target Setting

Targets are set in September as a result of the analysis of data from previous year's testing. Class teachers set targets for the year group as a whole and for individual children. Targets are also set through teacher assessment for achievement in Yr 1 and 2 for projections of achievement at the end of FP in Yr 2 and also in Yrs 3, 4 5 & 6 as projections of achievement for the end of KS2 in year 6. Data and projected outcomes for your children will be shared in parents evening by the class teacher.

22. Attendance Information

Due to the Covid 19 pandemic attendance data for the year 2020-2021 has been suspended

23. Destination of School Leavers 2020/21

During the school year 2020/21, 5 children left the school. All Year 6 children transferred to the local High School at Llandrindod Wells.

24. Sporting Aims and Achievements 2020/21

To achieve our aim to provide all children with a broad programme of sporting opportunities the school has followed the N.C. requirements for the Foundation Phase and Key Stage 2. Indoor PE utilises the Community Hall, which is used throughout the week. This large area provides good opportunities for dance, gym and indoor games during inclement weather. The whole school was timetabled on a rota, for swimming lessons in Llandrindod. In addition to time within the school hours, extra-curricular clubs were run at the start of the year. Staff and volunteers give their time voluntarily to these clubs. The result of this is the provision for pupils of a wide range of extra-curricular experiences.

Summary of Tournaments and leagues:

No competitions were run during this time.

Sport's Day

We held a successful sports day with attendance limited to school pupils and staff on the school field.

25. Healthy Schools

The School promotes healthy eating and drinking and exercise. The school has a water/fruit snack policy for break-times. The school has a water fountain and all pupils have water bottles in their classroom available at all times. The school has been recognised as achieving its first flag early this year and continues to have visits from the Healthy School co-ordinator to support progress in this.

26. Disabled Pupils: Admission and Access

The School displays a positive approach to inclusion. All pupils have equal access to admission at Llanbister CP School. The School follows the LEA policy on admission. For the period 2020-2021 the school had a stated capacity of capacity of 49 and a notional figure of 7 per year group before an admission appeal would be necessary. On notification of a pupil with a disability being given a place of admission at Llanbister CP School a meeting is called between parents, the ALNCO, the class teacher and relevant multi agencies to support the child's admission to School. At this stage any obstacles affecting a smooth transition into school are addressed to ensure all pupils have equal access and opportunity.

All disabled pupils are given equal opportunities to all aspects of curriculum work and special activities are planned according to needs. The school has a wheelchair access, using ramp entry. The school is all on one level so movement around the school is easily accessible. There is an up to date accessibility plan which ensures no discrimination against disability.

Dietary needs are catered for by the school meals service from Crossgates kitchen under the guidance of Powys Catering. We run a servery system where meals are booked and then sent to the school to be served by a member of Powys' catering team.

27. Safety/Security Arrangements

The school has two entrances; one main entrance which is a releasing lock which may be opened from the inside but not accessed from outside, and a Digi locked side entrance door that leads into the school canteen. All side and back-gates are locked during the day. All visitors to the school during the day, enter via the main gates and log in, in the visitors' register at the main reception. All visitors to the school wear lanyards for safeguarding purposes. All staff sign in and out to meet fire safety regulations on a board in the entrance corridor. There is no CCTV system currently in operation at the school.

Complete fire systems are installed. There is a weekly rota of checks of fire alarms, detectors and emergency lighting. Fire drills are called half termly and registers maintained. Annual checks are made of portable electrical appliances, and larger equipment including PE apparatus. The premises and systems have been inspected by the local Fire Officer and there are no outstanding issues. The Governors and head complete an annual health and safety check which is shared with the local authority.

GOVERNORS REPORT 2019/2020
FINANCIAL STATEMENTS FOR YEAR ENDING 31ST MARCH 2020

2020/21	Estimated budget	Actual
SALARIES & WAGES/Income	208,235	223,398
PREMISES	22,230	26,525
CAPITATION	4,100	14,298
OFFICE	1,528	857
Core package, Internal purchase, sports	18,850	16,167
TOTAL EXPENDITURE	254,943	281,245
2020/21 Total Delegated Funds	287,727	289,772
Income	14,275	42,185
Total available budget	302,002	331,957
Expenditure	254,943	281,245
	47,059	50,713
Balance B/Fwd	(20,066)	(12,965)
Balance C/Fwd	26,993	37,748

- Salaries & wages includes permanent teachers, supply teachers, support staff, clerical, mid-day supervisors, employee expenses and cleaners.
- Powys added funding for 2 terms support for extra management time which added to the income. We also had contributions towards ICT in the school, new furniture, school transport and school visits.
- Premises includes repairs & maintenance, grounds maintenance, property care, electricity, gas, kitchen energy, rates, water and sewerage, furniture, canteen energy costs and canteen equipment costs..
- Office includes telephone, postage, stationery and office machinery.
- Miscellaneous includes swimming and trip transport, support services, sports facilities and income.
- Added funding from the Welsh Assembly includes grants re teacher cost adjustments, class size protection funding, junior class grant.

LLANBISTER C P SCHOOL FUND
2ND SEPTEMBER 2020 – 2ND SEPTEMBER 2021

Opening Balance	£10,677.61
INCOME	
Grant	£6,169.79
Donations	£1,693.90
Clubs	£246.20
School Photographs	£64.54
Fund Raiser	£55.50
Uniform	£23.85
Total Income	£8,253.78
EXPENDITURE	
Sport	£15.00
Equipment	£3,967.91
Uniform / bags	£138.36
Green Space	£2,402.62
School Mobile phone	£376.83
Class Cooking	£251.92
Donated	£29.00
ICT Website	£990.00
Total Expenditure	£8,171.64
Opening Balance	£10,677.61
Income from Sept 2018/Sept 2019	£8,253.78
	£18,931.39
Total Expenditure Sept 2018/Sept 2019	£8,171.64
Balance	£10,759.75

4 cheques totalling £1055.90 are not cashed

I certify that I have audited these accounts and from the information supplied to me, found them to be a true and correct balance.
 Books audited Nov 2021