

LLANBISTER C.P. SCHOOL



LLANBISTER C.P. SCHOOL

Where learning experiences last a lifetime

GOVERNORS'

ANNUAL REPORT TO PARENTS 2022-2023

Contents

1. Message from Chair of Governors
2. Parents Meeting
3. Chairperson and Clerk to Governing Body
4. Governing Body
5. Election of Governors
6. Travelling and Subsistence Payments to Members of the Governing Body
7. Financial Statements
8. Actions resulting from any resolutions passed at the last meeting
9. Summary of changes to the school prospectus since publication.
10. Term Dates and Session Times 2022/23
11. Links with the Community
12. Gifts and Grants made to the school
13. Curriculum Statement and Organisation
14. School visits throughout the year
15. The language category of the school
16. The Use of Welsh Language throughout the school
17. School development plan
18. Toilet Facilities at the School
19. School Policies
20. Additional learning Needs 2022/23- Report to the Parents
- 21 National (All Wales) Comparative Information based on NC Statutory Assessment Results
22. Attendance Information

- 23. Destination of school leavers
- 24. Sporting Aims and Achievements
- 25. Sports day
- 26. Extra-curricular activities
- 27. Healthy Schools
- 28. Disabled Pupils: Admission and Access
- 29. Security Arrangements

Appendices

Appendix 1 – Financial Statements.

1. Message from the Chair of Governors

Welcome to our Governing Body report to parents for the academic year 2022-23. This year was a year of change for the school with the new curriculum for Wales being implemented across all classes. We were fortunate to have Ms Hughes holding the position of pedagogical lead for the sciences working with the authority team to decide how the subject could be taught under the new guidance. Our efforts as a small school to implement the new curriculum have been praised widely in our local school cluster and beyond and I hope you agree our children are really enjoying this new experience-led approach to studying.

Our Governing body welcomed new members Jennifer Bright, Darren Rogers and Lynne Owens during the year with Alan Watson, Emma Howells and Joni Hughes standing down or finishing their term of office. We thank the outgoing governors for their hard work and welcome the new governors and their input.

At the end of the school year, we said goodbye to Miss Price who had been working with us on a temporary basis and we wish her all the best in her new role in Rhayader Primary School. We also had an excellent supply teacher in Mr Creasey and Ms Thomas who gave us continuity when covering staff absences and management time and gave our year six pupils a great preparation for starting high school.

Kate Bowen, Chair of Governors 2022-23

2. Parents meeting

Statutory guidance no longer requires the Governing Body to hold a meeting to discuss this report with parents. Parents can request up to three meetings with school governors at any time in each academic year. This is done by 10% of parents requesting in writing that they want a meeting. The purpose of the meeting will be for the Chair of the Governors supported by the Governing Body, the Headteacher and the local authority to discharge their functions in relation to the school and to respond to questions from parents.

Agenda should meeting be held:

1. Present & Apologies
2. Chair to deliver report or response to parental request
3. Questions to Governors from Parents

3. Chairperson and Clerk to the Governing Body 22/23

Chairperson: Ms Kate Bowen

Clerk: Ms Beth Groves and Ms Zoe Burgess

4. Governing Body

Governors are appointed for a term of 4 years. The Headteacher remains a governor whilst in post.

Designation	Name Term of Office	Committee	Subject Link	Responsibility
LA Representative	Mrs R Powell 2017, re appointed Oct 2022		>Health and wellbeing	>Safeguarding including child protection. >Children looked after >ALN
LA Representative	Mrs J Bright Appointed Jan 2022	>Finance	>Expressive Arts >Language, Literacy and communication	>Finance
Parent Governor	Mrs K Bowen Appointed Nov 2019	>Finance	>Science and Technology	>Chair >Training Link >Transition
Parent Governor	Ms R Meredith Appointed Dec 2020		>Maths and Numeracy >Science and Technology	>Safeguarding including child protection. >Children looked after >Equality and diversity
Parent Governor	Mr G Hughes Appointed Oct 2021	>Finance		>Equality and diversity >Finance
Minor Authority	Mr D Rodgers Appointed Jan 2022		>Language, Literacy and Communication	>Health and Safety
Community Governor	Ms E Howells Appointed Nov 2019 Resigned May 2023	>Finance	>Humanities >Mathematics and Numeracy	>Vice-Chair >Finance >Training Link >Transition
Community Governor	Mrs L Owens Appointed May 2023			

Community Governor	Mrs T Samuel Appointed Oct 2021		>Mathematics and Numeracy	>Vice-Chair >ALN >Transition >Teaching Assistants
Staff Governor	Mrs S Allsopp Appointed May 2021			>Teaching Assistants
Teacher Governor	Miss K Hughes Re-appointed March 2019			>Safeguarding and Child Protection >Children Looked after >Health and Safety
Headteacher	Mr M Hulin- Taylor Appointed Sept 2018	>Finance		>Headteacher >Health and Safety >Children looked after >Finance

5. Election of Governors

No elections were held during the year as all nominations were unopposed.

6. Travelling and Subsistence Payments to Members of the Governing Body

No claims for reimbursement were received or payments made to members of the Governing Body during the school year 2022/23.

7. Financial Statements

The financial statements for 2022/23 are attached as Appendix 1.

8. Action as a result of any resolutions passed at the last meeting

No new resolutions were passed last year to action in this current year.

9. Summary of changes to the school prospectus since publication

The school prospectus has been updated in line with statutory requirements regarding accommodation, staffing, calendar of dates, school routines, school results and targets because of self-analysis of current practices.

10. Term Dates and Session Times 2022/2023 and 2023/2024

Autumn Term 2022

Monday 5th September 2022 to Friday 28th October 2022

Half Term - Monday 31st October – Friday 4th November

Monday 7th November to Wednesday 21st December

Spring Term 2023

Monday 9th January 2023 to Friday 17th February

Half-Term: Monday 20th February – Friday 24th February

Monday 27th February to Friday 31st March

Summer Term 2023

Monday 17th April 2023 to Friday 26th May 2023

Half Term: Monday 29th May – Friday 2nd June

Monday 5th June 2023 to Friday 21st July 2023

Autumn term 2023

Monday 4 September 2023 to Friday 27 October 2023

Half Term - Monday 30 October 2023 to Friday 3 November 2023

Monday 6 November 2023 to Thursday 21 December 2023

Spring term 2023

Tuesday 9 January 2024 to Friday 9 February 2024

Half Term - Monday 12 February 2024 to Friday 16 February 2024

Monday 19 February 2024 to Friday 22 March 2024

Summer term 2023

Monday 8 April 2024 to Friday 24 May 2024

Half Term - Monday 27 May 2024 to Friday 31 May 2024

Monday 3 June 2024 to Friday 19 July 2024

Non-pupil days

Friday 1 September 2023

Monday 2nd October 2023 (Cluster inset day)

Tuesday 3rd October 2023 (Cluster inset day)

Friday 22 December 2023

Monday 8 January 2024

Other useful dates

Good Friday - Friday 29 March 2024

Easter Monday - Monday 1 April 2024

May Day Bank Holiday - Monday 6 May 2024

Spring Bank Holiday - Monday 27 May 2024

11. Links with the Community

The school has continued to maintain its good links with the community these include visits to the local church and surrounding areas. Close working with the environmental agencies such as the Radnorshire Wildlife trust and the Elan Valley. The school continues to raise funds for charitable organisations with fundraising days for Red Nose Day, Children In Need, NSPCC, Genes for Jeans, Bracken Trust, British heart Foundation and Wales Air Ambulance.

The school has enjoyed visits from the local police, the food standards agency, the fire safety officer, the road safety officer, and the school nurse are frequently made to the school. The Police Liaison Officer comes into school and helps deliver pertinent topics such as substance misuse and stranger danger. The community police officer links with the school to support whenever appropriate.

Parents and friends of the school have continued to support the school through many fundraising schemes for example the Rags to riches initiative.

12. Gifts/Grants made to the school

During the school year the school received gifts/grants from the friends of the school who have contributed to resources in the school and for trips off site. The Community Council has contributed funds towards the security cameras that have been added to the external school building. The school also secured funding from the Windfarm Grant and the Arts Council for Wales.

13. Curriculum Statement and Organisation

The school is continuing develop its curriculum for Wales. The school has been active in researching its pedagogical approaches to curriculum design and has created a clear vision for the future of learning in Llanbister. Our curriculum is experienced based and aims to encourage children to learn new skills as set out within the four purposes of learning, these are to encourage pupils to be:

- I. Ambitious, capable learners who are ready to learn.
- II. Ethical and informed citizens ready to be citizens of Wales and the world.
- III. Enterprising and creative contributors ready to play a part in life and work.
- IV. Healthy and confident individuals ready to lead fulfilling lives as valued members of society.

These purposes support the six areas of learning.

1. Expressive arts,
2. Health and Wellbeing
3. Humanities,
4. Languages, literacy and Communication,

5. Mathematics and Numeracy,
6. Science and Technology.

In Llanbister we support these six areas with an included focus on literacy and numeracy development and digital competency. We are actively developing our planning to be focused on the new curriculum and to reflect a greater input by the children in deciding upon what they want to learn and find out about. During the year staff have engaged with the cluster of schools during inset days in the area and have been agreeing a shared understanding of progression within these areas of learning in relation to key concepts.

14. School visits over the year

This academic year the school has made visits to Llandrindod Wells Fire, Police and Ambulance station, Elan Valley, NPTC College campus, Theatre Hafren, NEC Birmingham, Llandrindod High School, Cardiff Hindu Temple, Hay on Wye, Snowdonia National Park, Year 5 and 6 Residential to Glasbury.

15. The language category of the school

The predominant language of the school is English with all lessons being taught through the medium of English. Welsh is used throughout the day and is taught through structured sessions in the week.

16. The Use of Welsh Language throughout the school

Although the curriculum is taught through the medium of English, staff where appropriate, use Welsh to support the development of bilingualism. Added to this all children receive dedicated Welsh language learning on a weekly basis. A scheme of work has been developed by the Athrawon Bro service to assist the teachers in the delivery and progression of the teaching of Welsh. Foundation learning is supported using the Tric-a Clic resources and is having a positive impact on the delivery and use of Welsh across the school. The School holds the bronze award for Welsh which recognised the impact that the Welsh language and curriculum Cymraeg was having on the school. The Criw Cymraeg were instrumental in their work towards this award. We are now working towards our Silver Award.

17. School Development Plan

The school priorities for 2022 – 2023 were:

- Show progress in reading, particularly for pupils in years 4-6.
- To develop robust processes for pupil feedback.
- To plan and implement challenging activities in LLC (Language, Literacy and Communication) and M&N (Maths and Numeracy) for pupils identified as MAT (More able and Talented) in these areas.

Progress against last year's improvement priorities was identified as strong following review with the School Improvement Advisor (SIA). Reading assessments indicate that nearly all pupils have improved their standardised scores over the academic year. The school has focused on differentiation this year to meet the needs of all pupils. Giglets has been introduced and guided reading has enabled more appropriate differentiation. Individual needs are identified through assessments and suitable interventions are in place. For example, Nesy and precision teaching.

The Feedback policy has been reviewed to reflect marking in books. A range of strategies are being used. There is an emphasis on verbal feedback (VF), as learners identified this is the best feedback for them. This is now well embedded across the school and evident in all pupils' books. Following workbook analysis and from looking at numeracy across the curriculum, evidence identifies that progress against this target is strong, with more opportunities for numeracy to be applied in real-life contexts to be part of development processes for next year.

The school has been focusing on challenging pupils through differentiation, which is a priority in all lessons. For example, using different success criteria for story writing. This has provided challenge for all learners, including MAT pupils. All staff use their knowledge of individual pupils and their interests to differentiate and meet specific learning styles, or interests. The school has worked closely with the cluster High School on a Year 6 Language, Literacy and Communication transition project around Foodbanks. The High School specialist teachers planned the skills and knowledge aimed at Year 7 and 8 to ensure challenge for MAT pupils in Year 6. A range of follow up activities were then completed in school, culminating in producing a multi-media advert to encourage people to donate to foodbanks. This has provided a real purpose for their writing and appropriate challenge for MAT pupils. All staff have good subject knowledge and use it creatively to develop all learners, as evidenced through lesson drop ins, governor feedback and pupil and parent questionnaires. The school actively engages with the High School to further improve their subject knowledge and develop a consistent learning continuum from primary to high school. It was identified that progress against this priority was strong

18. Toilet Facilities at the School

The school has separate toilets for boys and girls with added cloakroom space. Adult and disabled toilets are available both in the school and in the community hall where there are separate male and female toilets for adults as well as a disabled toilet with a baby changing facility. The school has an adequate number of toilets for the number on roll.

19. School Policies

The staff and governors constantly work as a team reviewing and updating the school's policies. The review and updating of all policies, both curricular and non-curricular is recorded in the School Development Plan. The school has a complete and comprehensive set of statutory and non-statutory policies available as actual working documents. Annually new policies are added and updated or reviewed to meet our legal obligations and as we see fit to improve the running of the school and are available for all parents on request. Several of these are now also published on the school website.

20. Additional Learning Needs 2022/23

The school's Co-ordinator for Additional Learning Needs is Miss Abi Powell. During the academic year 2022 - 2023 12 children were identified on the school ALN register. Provision has been made within the school to meet the needs of children academically and emotionally. A range of support and intervention is available for these children including Lego play therapy, emotional literacy sessions, Nessy, Wordshark and precision teaching to name a few.

During the academic year, all children in required years groups were converted to the new ALN system and access on THE Tyfu system had been provided for parents. Adults received copies of their child's learning provision plan each term and these were reviewed termly.

21. National (All Wales) Comparative Information based on NC Statutory Assessment Results.

All pupils in years 2 – 6 took the All-Wales National Tests. These were completed on HWB. Data from these tests will be analysed by teachers and will inform future planning. Parents can access this information on their child's HWB account.

22. Attendance Information

School attendance for 2022-23 was 91.15% compared to 91.42% in 2021-22. The school aims for attendance percentage above 95%. This will be an area of focus for the upcoming year. The head can authorise up to 20 sessions in a year, that is 10 days. These sessions

23. Destination of School Leavers 2022/23

During the school year 2022/23, 18 children left the school. Of the 13 year 6 children, 11 children transferred to Ysgol Calon Cymru at Llandrindod Wells, 2 children moved to secondary schools out of County. Of the other 5 children that moved from the school the move was to move out of the Country (4) or to be home schooled (1).

24. Sporting Aims and Achievements 2022/23

To achieve our aim to provide all children with a broad programme of sporting opportunities indoor PE utilises the Community Hall, which is used for Physical learning sessions and for afterschool clubs. This large area provides good opportunities for dance, gym, and indoor games during inclement weather. All pupils in school attend swimming lessons in Llandrindod Wells. In addition to time within the school hours, extra-curricular clubs were run at the start of the year. Staff and volunteers give their time to these clubs to ensure they run every day of the week.

25. Sport's Day

We held a successful sports day at the show field at Trawscoed Farm with thanks to the show committee for their support with this event. The morning was taken up with the teams competing across ages in different fun activities, the afternoon was then shared with the parents and guests who saw more traditional races and a prize giving for the overall winning team. This year the red team won.

26. Extra-curricular opportunities

As well as the sporting clubs the school is pleased to have offered a range of other clubs throughout the year including singing, code, sewing and art.

27. Healthy Schools

The school promotes healthy eating and drinking and exercise. The school encourages children having water and a fruit snack for break-times daily. The school has a water fountain, and all pupils always have water bottles in their classroom available. Staff continue to engage with the Healthy school's initiative with the Local Authority and we continue to have visits from the co-ordinator. We have been currently working on the whole school Health and Wellbeing policy and the pupils are continuing their work towards their accreditation.

28. Disabled Pupils: Admission and Access

The school displays a positive approach to inclusion. All pupils have equal access to admission at Llanbister CP School. The school follows the LEA policy on admission. For the period 2022-2023 the school had a stated capacity of capacity of 90 and a notional figure of 9 per year group before an admission appeal would be necessary. On notification of a pupil with a disability being given a place of admission at Llanbister CP School a meeting is called between parents, the ALNCO, the class teacher and relevant multi agencies to support the child's admission to School. At this stage, any obstacles affecting a smooth transition into school are addressed to ensure all pupils have equal access and opportunity.

All disabled pupils are given equal opportunities to all aspects of curriculum work and special activities are planned according to needs. The school has a wheelchair access, using ramp entry. The school is all on one level so movement around the school is easily accessible. There is an up-to-date accessibility plan which ensures no discrimination against disability.

Dietary needs are catered for by the school meals service from Crossgates kitchen under the guidance of Powys Catering. We run a servery system where meals are booked and then sent to the school to be served by a member of Powys' catering team.

29. Safety/Security Arrangements

The school has two entrances; the front door entrance is a releasing lock which may be opened from the inside but not accessed from outside, and a Digi locked side entrance door that leads into the school canteen. There are two fob entry points to the school for access to the grounds and these can only be opened with staff keys. All side and back-gates are locked during the day. All visitors to the school during the day, enter via the main gates and log in, in the visitors' register at the main reception, this is an online system run on a tablet device. All visitors to the school wear lanyards for safeguarding purposes. All staff sign in and out to meet fire safety regulations on a board in the entrance corridor. There is CCTV system currently in operation at the school. Complete fire systems are installed. There is a weekly rota of checks of fire alarms, detectors, and emergency lighting. Fire drills are called half termly and registers maintained. Annual checks are made of portable electrical appliances, and larger equipment including PE apparatus. The premises and systems have been inspected by the local Fire Officer and there are no outstanding issues. The Governors and head complete an annual health and safety check which is shared with the local authority.

GOVERNORS REPORT 2022/2023
FINANCIAL STATEMENTS FOR YEAR ENDING 31ST MARCH 2023

	<u>2021-22</u>	<u>2022-23</u>	<u>2022-23</u>	<u>2022-23</u>	<u>2022-23</u>	<u>Cabinet v</u>
	<u>Actual</u>	<u>Cabinet</u>	<u>Working</u>	<u>Probable</u>	<u>Actual</u>	<u>Actual</u>
Actual Pupil Numbers	61	57	57	57	57	
Delegated Budget	261,305	246,643	246,643	246,643	246,643	
Additional Funding	0	0	3,688	3,688	3,688	
ALN Funding	2,153	2,492	2,492	2,492	2,492	
Formula Teacher Assisted Funding	33,788	0	0	0	0	
In Year Pupil Funding Adjustment	(5,250)	0	750	750	750	
Total Funding	291,996	249,135	253,573	253,573	253,573	
<u>Expenditure</u>						
<u>Salaries</u>						
Teaching	192,431	212,644	251,371	266,754	280,771	(68,127)
Non-Teaching	57,323	59,884	53,585	50,834	49,833	10,051
Training	2,710	0	0	25	274	(274)
Premises	30,392	25,082	25,772	27,514	27,431	(2,349)
Supplies, Office & Other Expenses	30,868	22,395	28,342	28,012	30,078	(7,683)
Total Expenditure	313,724	320,005	359,070	373,139	388,388	(68,383)
<u>Income</u>						
Grants	(38,840)	(7,210)	(13,798)	(13,939)	(20,317)	(13,107)
Covid Funding	(2,067)	0	0	0	0	0
Reimbursements	(19,153)	0	(29,439)	(26,669)	(32,748)	(32,748)
Donations	(6,459)	(4,000)	(8,440)	(6,127)	(6,184)	(2,184)
Interest / Other	(107)	0	0	(6)	(18)	(18)
Total Income	(66,626)	(11,210)	(51,677)	(46,740)	(59,267)	(48,057)
Planned (over) / underspend	44,898	(59,660)	(53,820)	(72,825)	(75,548)	
Brought Forward	37,748	82,646	82,646	82,646	82,646	
Carried Forward	82,646	22,986	28,826	9,821	7,098	

- Please note the 2021/22 actual figures have been updated.
- *Salaries* is subdivided into *teaching*: permanent teachers and supply teachers; and *non-teaching*: support staff, clerical, mid-day supervisors, employee expenses and cleaners; and *training*.
- *Premises* includes repairs & maintenance, grounds maintenance, property care, electricity, gas, kitchen energy, rates, water and sewerage, furniture, canteen energy costs and canteen equipment costs.
- *Supplies & office* includes teaching resources, telephone, postage, stationery, and office machinery.
- *Other expenses* include swimming and trip transport, support services, sports facilities, and income.

Appendix 2

LLANBISTER CP SCHOOL FUND 2 ND SEPTEMBER 2022 - 2 ND SEPTEMBER 2023	
Opening balance	£8646.94
INCOME	
Trips	£7028.70
Grant	£5275.00
Donations	£195.00
Clubs	£3277.35
Swimming Bus Contributions	£948.50
Christmas Concert DVDs	£330.00
Fund Raiser	£462.77
Uniform/Bags	£329.42
Steam Learning	£495.00
Total Income	£18341.74
EXPENDITURE	
Sport Raffle	£15.00
Fund Raiser	£347.00
Transport	£5103.17
Trips	£4271.34
Equipment/books	£624.17
Uniform/bags	£581.41
Green Space	£500.00
School Mobile Phone	£413.34
Class Cooking	£142.13
Clubs	£1605.00
Christmas Concert DVDs	£303.50
Art Council Grant Money	£2000.00
Total Expenditure	£15906.06
Opening Balance	£8646.94
Income from September 2022 – September 2023	+£18341.74
	£26988.68
Total Expenditure September 2022 – September 2023	£15906.06
Balance	£11082.62

